

07/2017 JW



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**STATE OF DELAWARE**  
**BOARD OF NURSING HOME ADMINISTRATORS**

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF NURSING HOME ADMINISTRATORS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, July 11, 2017 at 1:00 p.m.</b>
<b>PLACE:</b>	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904</b>
<b>MINUTES FOR APPROVAL:</b>	<b>September 12, 2017</b>

**MEMBERS PRESENT**

Michael Salitsky, President  
Ray Quillen, Vice-President  
Eleanor Allione  
Jenifer Vaughn  
Timothy Bane  
Gwendolyn Benton

**MEMBERS ABSENT**

Cecilia Jones

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Kevin Maloney, Deputy Attorney General

**OTHERS PRESENT**

There were no others present.

**CALL TO ORDER**

Mr. Salitsky called the meeting to order at 1:05 p.m.

**REVIEW OF MINUTES**

A motion was made by Mr. Salitsky, seconded by Mr. Bane, to approve the minutes from the May 9, 2017 meeting as amended. The motion carried unanimously.

**UNFINISHED BUSINESS**

Sign Final Order – Michael Baize

The Board signed the final order resulting from the proposal to deny hearing for Michael Baize at the May 9, 2017 meeting.

## **NEW BUSINESS**

### **Approval of Continuing Education Activities**

After review, a motion was made by Mr. Quillen, seconded by Mr. Salitsky, to approve the continuing education activities as follows:

#### **Delaware Health and Social Services**

Active Tuberculosis Diagnosis and Treatment Training, 2 hours

#### **Grace L. Duffy**

Rapid Cycle PDCA Using Modular Kaizen-Day 2, 6 hours

#### **5 Star Senior Living**

Executive Director and Business Office Manager Summit, 21 hours

The motion carried unanimously.

### **Review of AIT Applications**

After review, a motion was made by Mr. Salitsky, seconded by Ms. Allione, to approve Kristopher Brown for a 6-month AIT program. The motion carried unanimously.

After review, a motion was made by Mr. Salitsky, seconded by Mr. Bane, to approve Denise Williams for a 6-month AIT program. The motion carried unanimously.

After review, a motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approve Tina Foskey for a 6-month AIT program. The motion carried unanimously.

### **Ratify Nursing Home Administrator Reciprocity Applications**

A motion was made by Mr. Salitsky, seconded by Ms. Allione, to approve the ratified Nursing Home Administrator applications of Anthony Aiello, Jessica Bannan and Brenda Cuart-Negron. The motion carried unanimously.

## **CORRESPONDENCE**

There was no correspondence.

## **OTHER BUSINESS BEFORE THE BOARD**

Ms. Witte advised that the Division's website lists courses of approved study for the 120-hour Introduction to Nursing Home Administration course required for licensure. It was brought to Ms. Witte's attention that a large majority of the providers listed are no longer offering these courses. As this list is provided as a resource on the website for applicants, the list should be updated with providers currently offering the courses. Mr. Salitsky and Mr. Quillen states that they would research providers offering the courses for the September meeting.

Mr. Maloney gave a gentle reminder that the Board will have a rules and regulations public hearing at the September meeting for the proposed amendments that the Board has been discussing the last few meetings.

**PUBLIC COMMENT**

There was no public comment.

**NEXT MEETING**

The next meeting will be September 12, 2017 at 1:00 p.m. in Conference Room B.

**ADJOURNMENT**

There being no further business, a motion was made by Mr. Salitsky, seconded by Ms. Vaughn, to adjourn the meeting at 1:34 p.m. The motion carried unanimously.

Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II